

QUEEN ANNE HIGH SCHOOL

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Ruth McFarlane - Headteacher

School Dress and Change of Timetable

Dear Parent/Carer

Please see below the following information regarding the change of timetable and expectations regarding school dress.

1. Change of timetable:

Current S1 – S3 young people will be allocated their new timetable in PSE throughout the week commencing 23 May. This will provide details of their new classes, rooms and teachers. All Junior Phase (S1-S3) pupils will then move up a year and start their new timetable on Monday 30 May.

Current S4 & S5 young people moving into S5 & S6 should attend an Induction Session on Thursday 2 June in the Assembly Hall. Young people will be allocated with their new timetable at this session.

- Induction session for S4 young people progressing into S5: 10.50 – 12.30
- Induction session for S5 young people progressing into S6: 13.20 – 15.00

S5 & S6 young people will start their new timetable on Tuesday 7 June.

2. School Dress:

Having invited feedback from families, young people and staff in response to the [QAHS cost of the school day update and review in-line with learning for sustainability](#) we are now at the stage of adopting a school dress code which will provide greater choice for young people. We also hope this will reduce barriers to attendance, engagement in learning and support a more inclusive ethos.

From Monday 30 May expectations around school dress will be as follows:

QAHS Dress Code

Black shoes

Any black shoe is acceptable including trainers.

Black trousers/sports or dress shorts/skirt

Trousers, skirts & shorts must be completely black.

White shirt with a stiff collar that buttons to the neck & QAHS tie

OR

QAHS charcoal grey hooded top

This can be worn on top of the shirt & tie. Young people can also choose not to wear a shirt & tie and instead can wear a plain black, white or grey T-shirt underneath the hooded top as an alternative to wearing a shirt & tie.

Please note the following guidance regarding school dress in specific situations:

Physical Education (PE)

There are an increasing variety of reasons why a young person may not wish to bring separate PE kit and get changed in the changing facilities for PE. It is acceptable for young people to choose to wear their trainers, shorts, t-shirt and QAHS hooded top to school to prevent the need to change in school. Where a young person chooses to do this their trainers and shorts/joggers must be black. They should have an appropriate plain coloured t-shirt (black, white or grey) underneath their QAHS hooded top.

Practical subjects including Craft, Design & Technologies, Home Economics and Science

There may be some activities where teachers may ask young people to tuck their hoods & toggles in or to remove their hooded tops for health & safety reasons. It is therefore important that young people have an appropriate plain coloured t-shirt (black, white or grey) underneath their QAHS hooded top.

All items of school clothing should maintain the dignity of the young person and not place them at risk. Where school dress is regarded as inappropriate, the Guidance PT or Year Head will contact parents/carers to discuss.

QAHS Hooded Tops:

All young people will be gifted a QAHS hooded top (these will be issued in PSE w/c 16 May for the current S1-S3 & at the Induction Sessions on June 2 for the current S4/5). The new P7 pupils progressing into S1 will also be issued with one. Going forward replacement hooded tops can be purchased on-line and details will be available in the school handbook.

Fife Council Clothing Grants:

Please note that Fife Council can provide a clothing grant of £150 for secondary school pupils. Details of how to apply can be found on the Fife Council website and you must be in receipt of one of the following:

- Income Support
- Job Seekers Allowance (Income Based)
- Employment and Support Allowance (Income Related)
- Child Tax Credit only with annual income below £16,105
- Child Tax Credit & Working Tax Credit with annual income below £7,500
- Support under Part VI of the Immigration & Asylum Act 1999
- Universal Credit - including those with a take home pay of up to £625 per month
- Long Term Incapacity Benefit (school clothing grant only)
- Widows Allowance - if not in full time employment (school clothing grant only)
- Child Tax Credit & Working Tax Credit with annual income below £16,105 (school clothing grant only)

For further information and to apply for a school clothing grant, please go to www.fife.gov.uk, select Apply and scroll down to the section on Free School Meals and School Clothing Grants, or contact your local Council office.

QAHS are also able to provide support to families via our Swap Shop and Pupil Universal Fund. Please contact your child's Guidance PT to talk things through.

Yours sincerely



Ruth McFarlane
Headteacher

