



**QUEEN ANNE HIGH SCHOOL
SENIOR PHASE CONTRACT (S5 and S6)
Session 2018/19**

This contract is an agreement between the school, parent/carer and any young person who chooses to stay on at school after the minimum leaving age. It will also apply to winter leavers in the interest of treating all of S5 and S6 equally. Its aim is to set out clearly the responsibilities of the school, the young person and parents/carers to ensure that Queen Anne High School's educational objectives can be fully met. This contract has no legal standing but acts as a support to ensure that the three key concepts of **Personal Best**, **Human Aspect** and **Self-Worth** are at the core of everything we do.

The responsibilities of the school

Queen Anne High School will:

- provide a personalised and well-considered curriculum for each young person, both academic and in the wider sense of personal development.
- create a safe and positive learning environment which enables all young people to progress to the best of their abilities.
- ensure that all relevant examination, assessment and tracking procedures are carried out effectively.
- monitor the progress of each young person and provide feedback through tracking updates and parents' evenings.
- alert all S5/6 pupils and their parents/carers to this contract and encourage them to read it in full.
- ensure that emotional and pastoral support is available to all young people and that they know where to access this support.
- involve the parent/carer of the young person where there are concerns over attendance, wellbeing, behaviour or academic progress.

The responsibilities of the young person

The young person will:

- give of their personal best within school.
- display appropriate learning behaviours at all times.
- maintain a high standard of school dress.
- ensure that out of school employment does not affect progress in school.
- act as a positive role model for younger pupils.
- contribute to the wider life of the school.
- attend timetabled classes and provide reasons for unexplained absences.
- be informed of progress and involved in setting achievable targets and next steps.
- have support from the school when concerns with regard to the educational provision arise.
- ensure that all courses embarked upon will be continued with until the end of the academic session.

The responsibilities of parents/carers

Parents/carers will:

- support the young person and encourage appropriate learning behaviours and school dress.
- check on the progress of the young person.
- support the school rules and procedures.
- liaise with the school with regard to issues which may affect the young person's learning, e.g.: medical, social, emotional.
- alert the school to any change in circumstances (house move, change in phone numbers, change of emergency contact details).
- encourage excellent attendance and timekeeping and provide reasons for unexplained absences.

Where any young person continuing with school beyond the minimum leaving age chooses not to uphold their responsibilities and by doing so is demonstrating that Queen Anne High School is not the appropriate learning environment for them, we will work with parents/carers, the young person and external partners to explore alternative educational provisions and/or positive destinations.

Ruth McFarlane
Rector